

# Reception 2026-2027

Parent Information Session





# Who's who?

## **Reception Team**

Mrs K Coleby – Class Teacher/EYFS Leader

Miss K Richards – Teaching Assistant

Mrs T Taylor - Teaching Assistant

Mrs S Williams – Forest School Teacher

## **Leadership Team**

Mrs L Hadley – Headteacher

Mr D Stone – Deputy Headteacher/SENCo

## **Office Team**

Mrs A Bennett – Office/Finance Manager

Mrs E Nolan – Office Administrator

Mrs D Martin – Office Administrator

# School Information

- Prospectus
- Website
- Website – EYFS Transition

# Communication

- Arbor
  - register on parent portal then download the app
  - app messages (not text)
  - emails
  - update pupil information
  - view attendance data
  - sign-up for clubs, trips and other activities
  - pre-book meals (**even** UFSM & FSM)
- Let us know if you are not receiving emails/messages (check Spam folder first)

# Our School Day

## School Times (Reception – Year 6)

**Morning** 8.50 am - 12.00 pm

**Lunch** 12.00 pm – 1.00 pm

**Afternoon** 1.00 pm - 3.20 pm

- The school gates and doors open at 8.40 am and we ask that all children are prompt to ensure a smooth start to their school day – late marks are awarded for those children who arrive after 8.50am (9.00am Nursery).
- Children enter onto the Foundation Stage playground; Nursery and Reception children enter through their own designated door.
- Please do not use the playground for parking.
- Please park considerately and safely.
- Allow plenty of time as the roads are congested.

KEEP AN EYE OUT FOR COMMUNICATION RE:POTENTIAL CHANGES

# Attendance

## **Illness**

We are required by law to keep detailed absence records. Therefore, if your child is absent from school please telephone or contact the school (email or app message) on the first day of absence, followed up with a letter confirming the date and reason for absence when the child returns to school. Follow up with daily updates.

## **Other absence**

Head teachers may not grant any leave of absence during term time unless there are exceptional circumstances. If your child will need to be absent for any reason, other than a medical appointment, an absence request form (available from the school office) must be completed.

## **Medical Appointments**

If your child is absent or leaving school early for a medical appointment, proof of appointment is required in order to authorise the absence. Screenshots are acceptable.




# Attendance Matters

IF YOUR CHILD'S ATTENDANCE DURING THE SCHOOL YEAR...	YOUR CHILD WOULD HAVE LOST APPROXIMATELY...	OR THEY WOULD HAVE MISSED APPROXIMATELY...
WAS 95%	9 DAYS FROM SCHOOL	50 LESSONS
WAS 90%	19 DAYS FROM SCHOOL	100 LESSONS
WAS 85%	29 DAYS FROM SCHOOL	150 LESSONS
WAS 80%	38 DAYS FROM SCHOOL	200 LESSONS
WAS 75%	48 DAYS FROM SCHOOL	250 LESSONS

PLEASE ENCOURAGE PUNCTUALITY TO MAINTAIN SCHOOL ATTENDANCE

**MAKE SURE YOUR CHILD DOESN'T MISS OUT**



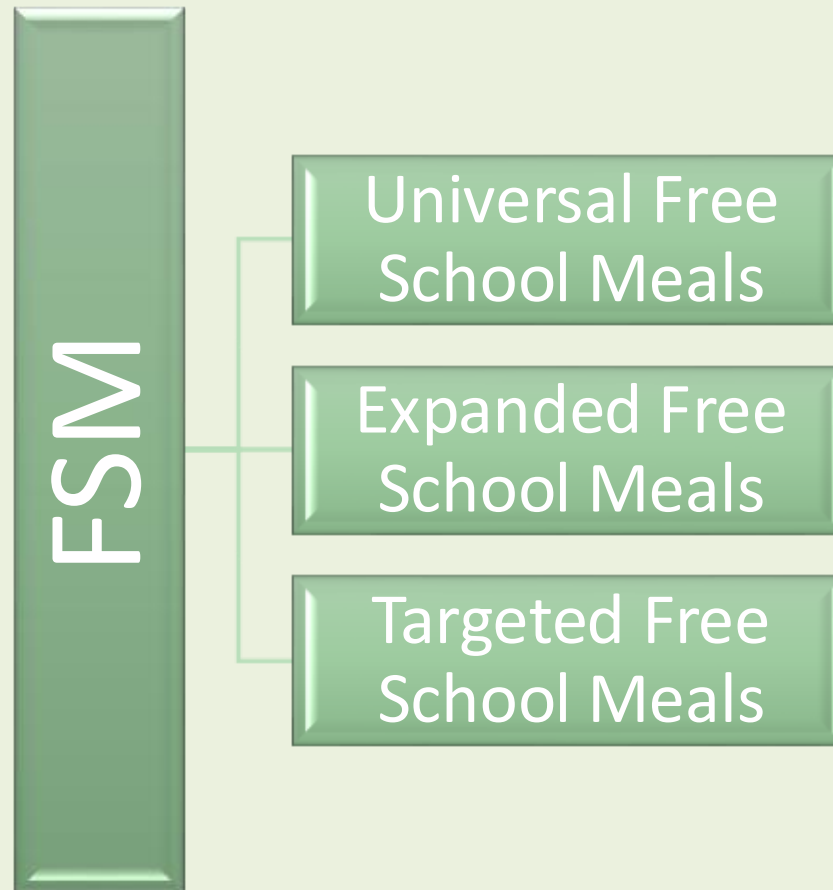

# School Lunches – Catering Service

- Cupcake Catering (new supplier) – off-site provider
- Four Choice Menu
  - Hot Dish of the Day
  - Vegetarian Dish of the Day
  - Jacket Potato
  - Cold Options with Side Salad
- Dietary Needs
  - Meals for children with allergens are separately packaged & labelled.
- Menus created to ensure School Food Guidelines are met
  - subject to change – September.

# School Lunches – Packed Lunches

- Children are discouraged from eating chocolate or drinking fizzy drinks during lunchtimes.
- <https://www.nhs.uk/healthier-families/recipes/healthier-lunchboxes/>
- We will inform you of any foods to avoid for allergy purposes.

# School Lunches



# Universal Free School Meals (UFSM)

- Free at source (to parents) of all pupils in Reception, Year 1 & Year 2.
- From September, all meals will need to be pre-ordered in advance via Arbor.
- Limited capacity (school) to amend orders or add late orders.

# Expanded & Targeted Free School Meals (FSM)

- Aimed at low-income households.
  - Universal Credit recipients
- Even though your child is eligible for Universal Free School Meals, applying for 'Free School Meals' offers **advantages** beyond the daily meal provision.
- To apply, you will need:
  - Your name
  - Your National Insurance number
  - Your date of birth
- Find out more and apply online here: <https://www.worcestershire.gov.uk/council-services/schools-education-and-learning/free-school-meals/apply-free-school-meals>
- Please note: the application system will be unavailable from 8 July to 15 July.
- From September, all meals will need to be pre-ordered in advance via Arbor.
- Limited capacity (school) to amend orders or add late orders.

# FSM Advantages

- When you register, your child **may** become eligible for **Pupil Premium funding**. This means that the school will have access to dedicated funds to support your child's learning and personal development. These funds can also be used to provide financial assistance for educational trips, clubs, and other enrichment opportunities that extend far beyond the provision of a daily meal.
- Furthermore, if you remain eligible, the daily meal will continue to be provided free of charge beyond Year 2, subject to annual renewal.

# School Lunches – ‘No such thing as a free lunch...’

- Please support us with any census day special menus.

# Uniform

## School Uniform

- navy jumper, sweatshirt or cardigan (school logo optional).
- grey skirt, trousers or shorts
- Years 3-6 white blouse with school tie
- Years R, 1 & 2 white polo shirt
- blue & white check dress
- appropriate black school shoes
- wellies

## PE Kit – to be worn on PE day & club days

- white round neck t-shirt
- navy sweatshirt or hoody (school logo optional)
- navy blue shorts, jogging bottoms or leggings
- trainers

**We also request that jewellery is restricted to a watch and one pair of stud earrings. No nail polish/make-up/acrylic nails/false eyelashes to be worn. No smart watches.**

# Forest School

- We are fortunate to have our own forest school within the school grounds. The children in Reception will visit forest school all year round.
- Please ensure that on the allocated forest school day, your child is sent to school with appropriate warm clothing and include two pairs of socks to wear with wellingtons. We will provide the waterproof trousers.
- Please send a carrier bag for children to put their clothing in.

# St Oswald's

- A holiday, before and after school club run by an external company.
- Booking forms will be available from the office or school website.

# Important Days and Routines

Monday	Tuesday	Wednesday	Thursday	Friday
		PE (Reception)	Celebration Assembly (Reception)	Story Assembly (EYFS)
		Forest School (Reception)		Annual Class Assembly (Reception)

Term Dates – prospectus/website

Dates for the Diary – emailed out & website in September

Calendar - website

# How you can get involved

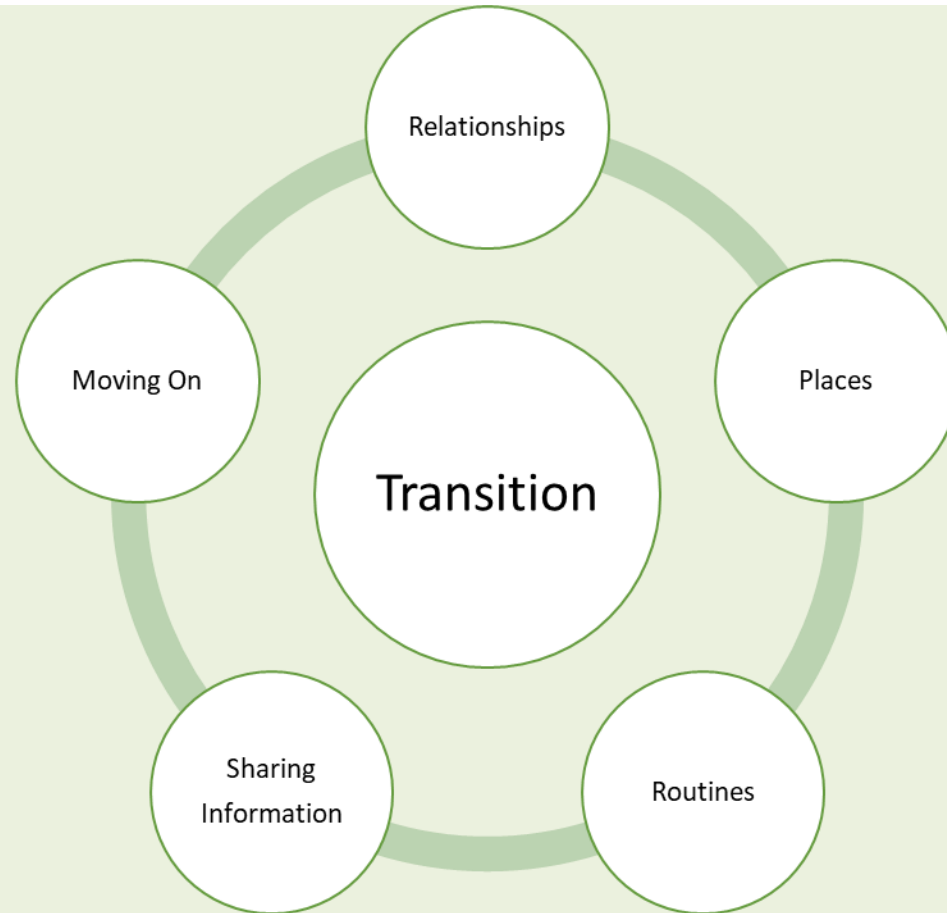
## Your child...

- attend parents' evenings
  - (on-line booking system - Arbor)
- attend events/celebrations of work
  - assemblies
  - Christmas performances
  - workshops
- read newsletters
- check emails regularly
- download Arbor app

## Wider school...

- support fundraising events
- become a parent governor

# Transition – Five Key Areas



# Transition

Activity	Date/Time	Points to Note
Welcome/Information Pack	Friday 15 <sup>th</sup> May	This will be emailed out with this letter. You will receive a link to the on-line prospectus, which contains all the information you will need; a PDF version that you can save and print, and a to-do list, which contains links to all the forms that need completing and returning. Paper copies are available on request from the school office.
Contact with parents/current settings	15 <sup>th</sup> May onwards	We will make contact with you and your child's current setting to collect any relevant information.
Parents' Information Meeting	Wednesday 17 <sup>th</sup> June – 5.00pm	<b>Parents only</b> – no children. This session will provide you with an opportunity to meet the staff who will be supporting your children, meet the school leadership team (including SENCo), gain an oversight into the EYFS approach at Beaconside and obtain vital information about the practicalities involved in starting school, including how you can support your child with this. <b>IMPORTANT INFORMATION WILL BE SHARED SO WE ASK THAT EXISTING PARENTS ATTEND.</b>
Pupil Visits	29 <sup>th</sup> June 9.30am – 10.15am 6 <sup>th</sup> July 9.30am – 10.15am	Two sessions where pupils will spend time in the classroom with their teacher; parents are invited to wait in the school hall where refreshments will be served.
	13 <sup>th</sup> July 9.15am – 9.45am	Storytime and snack session led by the teacher for pupils and parents to enjoy together.
	14 <sup>th</sup> July 12.15pm – 1.00pm	Nursery and Reception picnic for pupils and parents. Bring a blanket and lunch.
Term Commences	Thursday 3 <sup>rd</sup> September	We encourage a full-time start rather than a part time staggered start but we are happy to discuss this if you feel it would be appropriate. The parent information session would be the ideal time to do this.

# How can you help?

- Equipment – dos and don'ts
- School Readiness – what does it mean?



## Growing independence

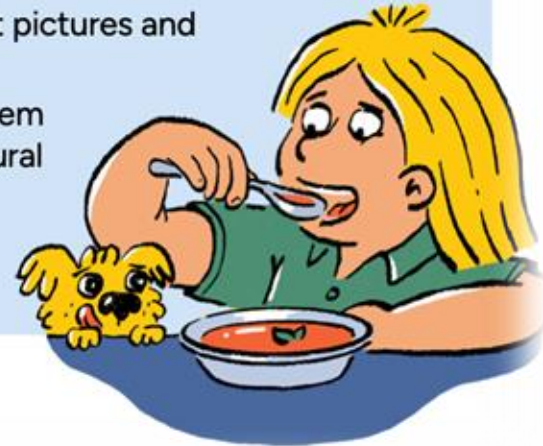


### *Taking care of themselves*

- ✓ Putting on/taking off their coat and shoes
- ✓ Using the toilet and washing their hands
- ✓ Getting dressed with little help, e.g. after using the toilet or doing PE
- ✓ Using cutlery (e.g. fork and spoon, chopsticks) and drinking from an open cup
- ✓ Spending time away from you, learning they can be looked after by caring adults

### *Play, creativity and curiosity*

- ✓ Taking part in imaginative play (e.g. role play)
- ✓ Drawing, painting, colouring and sticking
- ✓ Sharing story books, looking at pictures and talking about the characters
- ✓ Exploring the world around them (e.g. looking closely at the natural world, playing safely with objects at home)



# Next...

## Tonight

- Speak to Mr Stone RE: SEN (if not done so already)
- Visit EYFS to see the environment and meet the staff
- Complete any admin tasks with Mrs Bennett

## Tomorrow Onwards

- Complete any admin tasks
- Sign up for free school meals if applicable
- Attend transition sessions
- Read through prospectus
- Prepare your child for school life