Beaconside Primary
& Nursery School

Friday 16 October 2026

Dear Parents and Carers,

Parent Governor Vacancy

There is a vacancy for a parent governor on the school's governing board. The term of office is **four years**.

Governors help shape the school's strategic direction, hold the headteacher to account for pupils' education and oversee how the school's budget is spent. You do not need previous experience or special qualifications. New governors receive induction training, and governors are expected to attend annual safeguarding training.

Who can apply?

You can stand if, on **6 November 2026**, you are a parent or carer of a pupil registered at the school. This includes biological parents, people with parental responsibility, and people who care for a pupil who lives with them all or part of the time.

You cannot stand if you are an elected local authority member or are paid to work at the school for more than 500 hours in any 12-month period. Other statutory disqualifications may also apply; please check these before applying.

How to apply

You may **nominate yourself**; you do not need someone to propose or second your nomination. Please complete the attached nomination form, including a short biography for the voting paper, and return it to the school by **12 noon on Friday 6 November 2026**.

If the number of candidates is the same as, or fewer than, the number of vacancies, they will be elected unopposed. If there are more candidates than vacancies, we will hold a ballot and send parents the voting details. If any vacancies remain, the governing board may appoint parent governors.

Yours sincerely,
Mrs L Hadley
Headteacher

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